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# Instructions For Completing The NC VOTER REGISTRATION FORM

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Sections 1, 2, 3, and 4 of the form MUST be completed before it can be processed by the Board of Elections. Many, but not all, of these items are marked with red (Required).

People most often leave out Date of Birth; ID number (Section 3); Signature & Date!

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**Section 1:** Begin with the boxes about being a citizen and being at least 18 by Election Day. Citizens who are at least 18 on the day of the General Election check both boxes. You can now also use this form to pre-register 16 and 17-year olds, even if the form does not have a pre-registration checkbox. Enter the pre-registrant's DOB on the appropriate line, and their registration will be processed once they turn 18. If the form does have a pre-registration checkbox, make sure pre-registrants check the box indicating that they will not be 18 by the General Election.

**Section 2:** Ask people to print their name as it appears on the Driver's License or Social Security Card referred to in Section 3. This will make the matching (verification) process go more smoothly.

**Section 3:** Ideally, list the person's NC Driver's License or NC state ID card number here. The last 4 numbers of their Social Security Number also works. If someone does not have either, they can still register, but they will be asked to show a form of ID (not necessarily a photo ID) when they first go to vote. Date of Birth may appear in this section or in Section 2, depending on which form you're using. Either way be sure to get it on the

form! The County and State of Birth are optional.

**Section 4:** This must be a street address, not a PO Box number. Include any apartment number. Ask everyone for their phone number; it is used by the Board of Elections to call the registrant if there are questions about missing information.

**Section 5:** Give a mailing address if the mail is not delivered at the address in Section 4 or if the voter uses a different permanent address (like a student or member of the military).

**Section 6:** Filling in Gender, Race and Ethnicity helps monitor the election process to ensure that it is not biased against any class of voters. These items and political party affiliation are optional. If a party is not marked, the Elections Board will list the voter as "Unaffiliated." In NC, Unaffiliated voters are allowed to vote in the Primary election of either political party.

**Section 7:** Use this section to cancel a previous registration. Some people can't remember all parts of their previous address, but at least list the county where they were registered.

**I ATTEST:** The registrant must personally sign/ date the form after reading the items. (Someone convicted of a felony anywhere can register in NC after finishing his or her sentence.)

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## What should I do with the completed forms?

Deliver or mail the forms to the County Board of Elections office within 7 days of completion and at least 25 days before the next election. Turn in all of the forms, even if some sections are not completed.